NASTT NORTHWEST CHAPTER — ANNUAL GENERAL MEETING MINUTES

Meeting Name	NASTT Northwest Chapter Annual General Meeting (AGM)	
Facilitator/Chair	Chaoshi Hu	
Note Taker/Secretary	Zulfiqar Khowaja	
Attendees (Board Members)	Chaoshi Hu, Allison Hahn, Chao Kang, Chris Lamont, Craig Pass, Zulfiqar Khowaja, George Bontus, Victoria Cox	
Attendees (Chapter Members)	Jim Murphy, Ken Chu, Andy Kwak, Ben Cambel, Adam Braur, Trevor Miles, Shane Cooper, Kevan Haward, Owen Kwan, Matthew Dewitt, Chris Macey, Charles Pullan, Remco Kleinlugtenbelt, Alexnder Wright and Bashir Oyetunji	
Regrets from NW Board	Raven Sharma, Ali Bayat	
Date	Time	Location
November 4, 2026	4:00 PM	NASTT NW No-Dig North – Ideation Room 3

Item Number	Meeting Items	Action	Time Allotted
1	Call to Order • Craig Pass (Treasurer) called the meeting to order at 4:00 PM, seconded by Zulfiqar Khowaja (Secretary). • Chaoshi Hu (Vice Chair) presented the agenda and facilitated the meeting.		
2	Local Section Reports • Zulfiqar Khowaja reported on Calgary activities, including four lunch-and-learn sessions per year, two networking mixers, and the planned 2027 Calgary Symposium. • Matthew Dewitt provided updates on Edmonton's monthly lunch-and-learn sessions and 2026 symposium. Chris Lamont (Board) will chair the 2027 lunch-and-learn sessions. • Allison Hahn (Board) reported on internal City activities in Regina and plans for similar lunch-and-learn sessions. The NASTT NW Board expressed support for these upcoming activities.		

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3	NASTT Scholarships and Northwest Chapter Travel Bursaries • Chaoshi Hu summarized NASTT scholarships for utility owners and additional travel bursaries for out-of-town scholarship recipients whose organizations could not cover travel costs.		
4	Financial Review • Craig Pass presented a financial summary, reporting account balances totalling more than $200,000. • Given the Chapter's strong financial position, it was suggested that the NASTT NW Board use these funds to support learning activities, networking, and promotion of the trenchless industry within the NW Chapter.		
5	2026 NASTT NW No-Dig North, Calgary — Feedback • Several members provided positive feedback on the successful No-Dig North event, highlighting the venue, technical sessions, trade show, and strong attendance. • No negative feedback was reported.		
6	Other Business • The NASTT NW Board expressed support for trenchless learning and networking activities in Saskatoon, Regina, and Winnipeg. • Chris Macey suggested that NASTT NW collaborate with organizations such as NASSCO and USEI to participate in activities and exchange knowledge and resources. • Craig Pass moved to make the following motion, seconded by Zulfiqar Khowaja. Motion: Have a vote to remove Dave Krywiak from all CIBC banking information and revoke his signing authority, effective immediately. The NASTT NW Board voted six in favour and none opposed. The motion carried. • Craig Pass moved to adjourn the meeting, seconded by Chaoshi Hu.		

Item Number	Meeting Items	Action	Time Allotted
7	Next Annual General Meeting NASTT NW No-Dig Show 2027 — date and time to be confirmed.		
8	Adjournment The meeting adjourned at 5:02 PM on November 4, 2026.		

Reviewed by: Vice Chair, Chaoshi Hu, P. Eng. Signed:

Reviewed by: Treasurer, Craig Pass, P.L. (Eng.) Signed: Craig Gary Pass Date: 18/November/2026